



156 E 1st Street
New Richmond, WI 54017
(715) 246-4167
www.nrutilities.com

Save Money and Time!

Save postage! Save checks! Save time!
Maintains good credit – your payment is always on time!

New Richmond Utilities gives you the option of having your utility payments automatically deducted from either your checking or savings account. This not only saves you money on checks and postage, but it assures that your bill will be paid on time. Whether you're at home or on vacation, you never have to worry about getting your payments in on time, we do it for you. *It's easy to sign up and it's free!*

Here is how the automatic payment plan works:

Payments are withdrawn either on the 1st or the 15th of each month, depending on the cycle you are in. If you are in Cycle 1, your payment will be withdrawn on the 15th. If you are in Cycle 2, your payment will be withdrawn on the 1st. We will inform you in writing as to what cycle you will be in so you will know what date your payment will be withdrawn. If you have any questions about how this service works, please feel free to give us a call at (715) 246-4167. You will continue to receive your monthly bill with a notation on the stub, which states, "PRE-AUTHORIZED - DO NOT PAY."

With this auto pay campaign we would like you to commit for one year. Sign up today by returning the authorization form below. You can also include everything with your next payment. **Simply cut along the dotted line and return it to the utility office along with a voided check. IT'S THAT SIMPLE!**

SIGN UP TODAY AND RECEIVE A FREE ENERGY EFFICIENT GIFT!

CREDIT/DEBIT AUTHORIZATION FORM

I authorize New Richmond Utilities to instruct my financial institution to make my **AUTO PAY** payment from the bank account listed below and to initiate adjustments (if necessary) for any transactions credited/debited in error. I can revoke this authorization at any time by notifying New Richmond Utilities in writing in such time to afford New Richmond Utilities and the bank reasonable opportunity to act on it. I further agree to give thirty (30) days written notice to New Richmond Utilities of any changes in financial institution.

Today's Date: _____ Name of Financial Institution: _____

Location (City, State): _____

Financial Institution's Routing/Transit Number: _____
(look between symbols "[: |:" on your check)

Checking/Savings Account Number: _____ **ATTACH VOIDED CHECK**

New Richmond Utility Account Number: _____

Customer Name (please print): _____ Phone #: _____

Customer Address: _____

Customer Signature: _____
(Note: authorized signature must match the name on the bank account.)